



Nashua Christian Academy Faculty & Staff Application

Your interest in Nashua Christian Academy is appreciated. We invite you to submit this initial application and return it to our school office. If you are responding to a current job listing, please include your resume and reference information. If you are making a general inquiry and an opening exists for which you may qualify, we will contact you for your resume and references.

A. GENERAL INFORMATION

Name: _____ Application Date: _____

Address: _____ Date Available: _____

_____ Phone (days) _____

Email address: _____ (evenings) _____

How long have you lived at the above address? _____

Permanent Address and Phone if different: _____

Have you ever been convicted of any crime? _____ Yes _____ No

If yes, please explain: _____

B. POSITION OF INTEREST

_____ Kindergarten _____ Elementary _____ Junior High (6-8) _____ High School

_____ Part time _____ Full Time _____ Substitute

How did you learn about the position for which you are applying?

Special Skills (languages, computer, sports, PE, Fine Arts): Please indicate grade or ability levels.

C. CHRISTIAN BACKGROUND

On a separate piece of paper, please give your Christian Testimony.

Do you believe the Bible to be the only inspired and infallible Word of God? ___ Yes ___ No

Please read our Statement of Faith carefully and indicate your degree of support.

___ I fully support the Statement of Faith as written with no mental reservations.

___ I support the Statement of Faith with reservation in this area, _____, where I either disagree or have not yet formed an opinion or conviction.

My local church is: _____

I am currently a member in good standing. I am involved in the following church ministries/ activities: _____

What other Christian service have you done since becoming a Christian? _____

Describe your routine of personal Bible study and prayer.

Signature: _____ Date: _____

D. PROFESSIONAL QUALIFICATIONS

Certification(s):

Degree(s)	College/University	Major/Minor	Date Received
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

E. EMPLOYMENT HISTORY

Please begin with your most recent employer. Include any relevant teaching experience, whether paid or unpaid.

1. Employer: _____
Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name: _____ Phone: _____
Reason for Leaving: _____

2. Employer: _____
Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name: _____ Phone: _____
Reason for Leaving: _____

3. Employer: _____
Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name: _____ Phone: _____
Reason for Leaving: _____

4. Employer: _____
Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name: _____ Phone: _____
Reason for Leaving: _____

F. REFERENCES

Please sign the Reference Release Form that is attached and return it with this application.

Include both personal/spiritual and professional references.

	Name	Position	Address	Phone
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

APPLICATION CHECKLIST A complete application will include:

1. Teacher Application
2. Separate Christian Testimony
3. Copies of transcripts and certifications
4. Three letters of recommendation

Please return application to:

Christine Urban, Headmaster
Nashua Christian Academy
8 Franklin Street
Nashua, NH 03064

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as _____ with Nashua Christian Academy. I hereby authorize NCA to interview the references I have listed as well as any secondary references mentioned in interviews with my primary sources, or with other individuals with knowledge of my testimony and or work record. I further authorize access to written evaluations and records related to my suitability for this position.

I understand that New Hampshire State Law bars anyone convicted of any sexual assault or other crime against children from working in any capacity with children. In light of this requirement, I authorize Nashua Christian Academy to do a criminal record background check, and will provide fingerprints upon request for the same.

I hereby release Nashua Christian Academy, my former employers, references, and all other parties from any claims, demands or liabilities arising out of or in any way related to this investigation or disclosure. I further waive the right to personally view any references given to Nashua Christian Academy.

A photocopy or facsimile of this document shall for all purposes be considered as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

_____ Applicant's Name (Print)

_____ Applicant's signature

_____ Date _____ Applicant's Social Security Number

Nashua Christian Academy is committed to a policy of non-discrimination on the basis of race, color, gender, or nation of origin in its hiring practices and in the administration of its educational and admissions policies, athletic programs or any other school- administered program.